

**THE DEPARTMENT OF  
FOREIGN LANGUAGES**

**WROCLAW UNIVERSITY  
OF SCIENCE AND  
TECHNOLOGY**

**SUBJECT CARDS**

**ENGLISH LANGUAGE**

**II LEVEL**

**2017/2018**

**THE DEPARTMENT OF FOREIGN LANGUAGES**  
**SUBJECT CARD**  
*“Foreign language”*

|  |                                     |
|--|-------------------------------------|
| <b>Name in Polish</b>                      | <b>Język angielski, poziom B2 +</b> |
| <b>Name in English</b>                     | <b>English language, Level B2+</b>  |
| <b>Main field of study (if applicable)</b> |                                     |
| <b>Specialization (if applicable)</b>      | -                                   |
| <b>Level and form of studies</b>           | <b>2nd level, full time</b>         |
| <b>Kind of subject</b>                     | <b>university- wide</b>             |
| <b>Subject code</b>                        | <b>JZL100482C</b>                   |

|  | <b>Classes</b>              |
|--|-----------------------------|
| <b>Number of hours of organized classes in University (ZZU)</b>                            | <b>15</b>                   |
| <b>Number of hours of total student workload (CNPS)</b>                                    | <b>30</b>                   |
| <b>Form of crediting</b>   | <b>Crediting with grade</b> |
| <b>Number of ECTS points</b>   | <b>1</b>                    |
| <b>Including the number of ECTS points for practical classes (P)</b>                       | <b>1</b>                    |
| <b>Including the number of ECTS points for direct teacher-student contact classes (DC)</b> | <b>0.5</b>                  |

**PREREQUISITES RELATING TO KNOWLEDGE, SKILLS AND OTHER COMPETENCES**

Knowledge of English language at level B2 on the scales of the Common European Framework of Reference for Languages

**SUBJECT OBJECTIVES**

1. Developing language skills for professional purposes in technical areas.
2. Aiding the student's own work.

**SUBJECT EDUCATIONAL OUTCOMES**

**RELATING TO KNOWLEDGE**

|                |   |
|----------------|---|
| <b>PEK_W01</b> | Student has knowledge, skills and competences corresponding to the requirements established for CEFR additional level B2+, and uses them for professional purposes in his/her technical discipline. |
|----------------|---|

**RELATING TO SKILLS**

|                |   |
|----------------|---|
| <b>PEK_U01</b> | Student understands foreign language texts and utterances in his/her own technical area and also in corresponding areas; student uses the texts and utterances to extract the required information and analyze it; he/she communicates in professional contexts and situations; he/she uses adequate language resources in writing and in speech. |
|----------------|---|

**RELATING TO SOCIAL COMPETENCES**

|                |  |
|----------------|--|
| <b>PEK_K01</b> | Student is aware of the role that a foreign language has in professional communication and for own professional development. |
|----------------|--|

| <b>PROGRAMME CONTENT</b>       |  |                        |
|--------------------------------|--|------------------------|
| <b>Form of classes - class</b> |  | <b>Number of hours</b> |
| <b>No.</b>                     | <b>SUBJECT OBJECTIVES</b>  |                        |
| <b>Cs 1</b>                    | <b>Academic profile</b> - preparation and presentation student's own profile on the basis of academic experience for professional purposes (i.e. application documents, interview).  | <b>2</b>               |
| <b>Cs 2-4</b>                  | <b>Effective communication</b> in the professional environment in the field of technical sciences. <b>Business meetings</b> - organizing meetings; attending meetings; conducting meetings; troubleshooting; clarifying information; expressing opinions; active participation in discussion; decision-making.   | <b>4</b>               |
| <b>Cs 4-5</b>                  | <b>Science and Technology:</b> work on the chosen professional issues in order to find solutions to the problems or their analysis.  | <b>4</b>               |
| <b>Cs 6-7</b>                  | <b>Effective communication</b> in the professional environment in the field of technical sciences. Business correspondence - email - rules of business correspondence; sending application documents; internal communication within the company; correspondence with a customer to present an offer or to solve a problem; correspondence with a business partner i.e. to arrange a meeting. | <b>4</b>               |
| <b>Cs 8</b>                    | <b>Final test</b>  | <b>1</b>               |
|                                | <b>TOTAL NUMBER OF HOURS</b>   | <b>15</b>              |

| <b>TEACHING TOOLS USED</b>  |
|---|
| N1 Projects, scenarios, simulation games<br>N2 Lecturer's own teaching materials<br>N3 Materials placed in the Virtual Learning Environment<br>N4 The Internet<br>N5 Office hours |

| <b>EVALUATION OF THE ACHIEVEMENT OF SUBJECT EDUCATIONAL OUTCOMES</b> |                                   |  |
|--|-----------------------------------|--|
| <b>Evaluation (F- during semester, P- at the end of semester )</b>   | <b>Educational outcome number</b> | <b>Method of evaluating educational outcome achievement:</b>   |
| F1 – 50% of the final grade for the work performed by the student    | PEK_W01<br>PEK_U01<br>PEK_K01     | the evaluated aspects include effective communication and the ability to take part in numerous forms of interaction which correspond to the professional environment typical of the graduates of technical universities (individual work, group work, pair work, participation in discussions) |
| F2 – 50% of the final grade for the test                             | PEK_W01<br>PEK_U01<br>PEK_K01     | a final test for the evaluation of the lexis and grammar covered in the course program.  |
| P = F1 + F2  |                                   |  |

| <b>PRIMARY AND SECONDARY LITERATURE</b>   |
|---|
| <p><b>PRIMARY LITERATURE:</b></p> <ol style="list-style-type: none"> <li>1. Educational materials developed by the English Section</li> <li>2. BUSINESS Vocabulary Builder Paul Emmerson (Macmillan)</li> </ol> <p><b>SECONDARY LITERATURE:</b></p> <ol style="list-style-type: none"> <li>1. In Company 2<sup>nd</sup> Edition – Case Studies (Macmillan)</li> <li>2. Intelligent Business – Skills Book upper-intermediate (Pearson)</li> </ol> |

3. Business Roles 1&2 (Cambridge Professional English)
4. Business English Frameworks (CUP)
5. Essential BUSINESS Vocabulary Builder Paul Emmerson (Macmillan)
6. Macmillan Business English Skills: Email English 2nd Edition Paul Emmerson (Macmillan)
7. Macmillan Business English Skills: Meetings in English Bryan Stephens (Macmillan)
8. Express Series – English for Meetings. (OUP)
9. Express Series – English for Emails. (OUP)
10. Business Grammar Builder 2<sup>nd</sup> Edition Paul Emmerson (Macmillan)

**SUBJECT LEADER (NAME AND SURNAME, E-MAIL ADDRESS)**

Head of English Section – Elzbieta Szczawińska, MA [elzbieta.szczawinska@pwr.edu.pl](mailto:elzbieta.szczawinska@pwr.edu.pl)

last update: 25.04.2017

**THE DEPARTMENT OF FOREIGN LANGUAGES**  
**SUBJECT CARD**  
*“Foreign language”*

|  |  |
|--|--|
| <b>Name in Polish</b>                      | <b>Język angielski akademicki, poziom B2 +</b> |
| <b>Name in English</b>                     | <b>English Academic Language, Level B2+</b>    |
| <b>Main field of study (if applicable)</b> |  |
| <b>Specialization (if applicable)</b>      | -  |
| <b>Level and form of studies</b>           | <b>2nd level, full time</b>                    |
| <b>Kind of subject</b>                     | <b>university- wide</b>                        |
| <b>Subject code</b>                        | <b>JZL100876C</b>                              |

|  | <b>Classes</b>              |
|--|-----------------------------|
| <b>Number of hours of organized classes in University (ZZU)</b>                            | <b>15</b>                   |
| <b>Number of hours of total student workload (CNPS)</b>                                    | <b>30</b>                   |
| <b>Form of crediting</b>   | <b>Crediting with grade</b> |
| <b>Number of ECTS points</b>   | <b>1</b>                    |
| <b>Including the number of ECTS points for practical classes (P)</b>                       | <b>1</b>                    |
| <b>Including the number of ECTS points for direct teacher-student contact classes (DC)</b> | <b>0.5</b>                  |

**PREREQUISITES RELATING TO KNOWLEDGE, SKILLS AND OTHER COMPETENCES**

Knowledge of English language at level B2 on the scales of the Common European Framework of Reference for Languages

**SUBJECT OBJECTIVES**

1. Mastering the linguistic skills necessary for writing academic texts.
2. Aiding the student's own work.

**SUBJECT EDUCATIONAL OUTCOMES**

**RELATING TO KNOWLEDGE**

|                |   |
|----------------|---|
| <b>PEK_W01</b> | The student knows the linguistic means typical of academic language, connected with analysis and writing the bachelor /master dissertation. |
|----------------|---|

**RELATING TO SKILLS**

|                |  |
|----------------|--|
| <b>PEK_U01</b> | The student reads and understands (with the help of a specialist dictionary) English texts from their specialization (professional literature), is able to gain necessary information from these texts, analyze, compare and interpret them and assess the data critically, as well as draw conclusions. |
|----------------|--|

|                |  |
|----------------|--|
| <b>PEK_U02</b> | The student is able to write academic texts and bibliography in English. |
|----------------|--|

|                |  |
|----------------|--|
| <b>PEK_U03</b> | The student uses appropriate academic vocabulary in an academic environment. |
|----------------|--|

**RELATING TO SOCIAL COMPETENCES**

|                |  |
|----------------|--|
| <b>PEK_K01</b> | The Student is aware of the role of communication in English in an academic environment, of participating (functioning) in international enterprises; they have a skill in applying gained linguistic knowledge in their own academic development. |
|----------------|--|

**PROGRAMME CONTENT**

| <b>Form of classes - class</b> | <b>Number of hours</b> |
|--------------------------------|------------------------|
|                                |                        |

| No.  | SUBJECT OBJECTIVES   |           |
|------|--|-----------|
| Cs 1 | Organization of an academic text (report, notice, dissertation)                                    | 2         |
| Cs 2 | Correctness of bibliography (references), editorial standards according to the APA and MLA styles. | 2         |
| Cs 3 | Formulating bibliography (references), keeping the order in bibliography (references).             | 2         |
| Cs 4 | Discourse markers, sentence word order, punctuation.   | 2         |
| Cs 5 | Motivating arguments.  | 2         |
| Cs 6 | Paraphrasing and citing the sources.   | 2         |
| Cs 7 | Vocabulary, statements and grammatical constructions which are necessary to apply.                 | 2         |
| Cs 8 | <b>Final test</b>  | <b>1</b>  |
|      | TOTAL NUMBER OF HOURS  | <b>15</b> |

| TEACHING TOOLS USED   |
|---|
| <p>N1. Academic texts written in the APA and MLA styles.</p> <p>N2. The teacher's own didactic materials.</p> <p>N3. Grammatical and lexical exercises and tasks.</p> <p>N4. Tasks connected with using audio-visual media and Internet.</p> <p>N5. Dictionaries.</p> <p>N6. Consultations.</p> |

| EVALUATION OF THE ACHIEVEMENT OF SUBJECT EDUCATIONAL OUTCOMES |  |   |
|---|--|---|
| Evaluation (F- during semester, P- at the end of semester )   | Educational outcome number                               | Method of evaluating educational outcome achievement:   |
| F1 Evaluation of the work with an academic text.              | PEK_W01,<br>PEK_U01,<br>PEK_U02,<br>PEK_U03,<br>PEK_K01. | The teacher's assessment of the student's works with the usage of real academic texts (on the classes and at home), assessing the mastering of the vocabulary, creating bibliography (references), as well as doing the lexical and grammatical exercises (applying grammatical constructions and vocabulary characteristic for the academic language connected with class-analyzed texts; assessing prepared utterance in a written form). |
| P1 Grade of the final test.                                   | PEK_W01,<br>PEK_U01,<br>PEK_U02,<br>PEK_U03.             | Final test controlling linguistic activities practised on the classes and self at home, according to the programme of fulfilled course (in a traditional form and as an e-test).  |
| P = F1 + F2   |  |   |

| PRIMARY AND SECONDARY LITERATURE  |
|---|
| <p><b><u>PRIMARY LITERATURE:</u></b></p> <p>The course is fulfilled based on the materials selected by the teacher (e.g. articles from the professional magazines, specialist texts, academic texts).</p> <p><b><u>SECONDARY LITERATURE:</u></b></p> <ol style="list-style-type: none"> <li>1. English for Writers and Translators (PWN)</li> <li>2. Difficult Words in Polish-English Translation (PWN)</li> <li>3. English Adverbial Collocations (PWN)</li> <li>4. Academic Writing from Paragraph to Essay (Macmillan)</li> <li>5. Handbook of Technical Writing</li> </ol> |

6. Advanced Language Practise (Macmillan)
7. Illustrated Maths Dictionary (Pearson)
8. Handbook of Technical Writing

**SUBJECT LEADER (NAME AND SURNAME, E-MAIL ADDRESS)**

Head of English Section – Elżbieta Szczawińska, MA [elzbieta.szczawinska@pwr.edu.pl](mailto:elzbieta.szczawinska@pwr.edu.pl)

last update: 25.04.2017

**THE DEPARTMENT OF FOREIGN LANGUAGES**  
**SUBJECT CARD**  
*“Foreign language”*

|  |                                    |
|--|------------------------------------|
| <b>Name in Polish</b>                      | <b>Jezyk angielski, poziom C1+</b> |
| <b>Name in English</b>                     | <b>English language, Level C1+</b> |
| <b>Main field of study (if applicable)</b> |                                    |
| <b>Specialization (if applicable)</b>      | -                                  |
| <b>Level and form of studies</b>           | <b>2nd level, full time</b>        |
| <b>Kind of subject</b>                     | <b>university- wide</b>            |
| <b>Subject code</b>                        | <b>JZL100691C</b>                  |

|  | <b>Classes</b>              |
|--|-----------------------------|
| <b>Number of hours of organized classes in University (ZZU)</b>                            | <b>15</b>                   |
| <b>Number of hours of total student workload (CNPS)</b>                                    | <b>30</b>                   |
| <b>Form of crediting</b>   | <b>Crediting with grade</b> |
| <b>Number of ECTS points</b>   | <b>1</b>                    |
| <b>Including the number of ECTS points for practical classes (P)</b>                       | <b>1</b>                    |
| <b>Including the number of ECTS points for direct teacher-student contact classes (DC)</b> | <b>0.5</b>                  |

**PREREQUISITES RELATING TO KNOWLEDGE, SKILLS AND OTHER COMPETENCES**

Knowledge of English language at level C1 on the scales of the Common European Framework of Reference for Languages

**SUBJECT OBJECTIVES**

1. Developing language skills for professional purposes in technical areas.
2. Aiding the student's own work.

**SUBJECT EDUCATIONAL OUTCOMES**

**RELATING TO KNOWLEDGE**

|                |   |
|----------------|---|
| <b>PEK_W01</b> | Student has knowledge, skills and competences corresponding to the requirements established for CEFR additional level C1+ and uses them for professional purposes in technical disciplines. |
|----------------|---|

**RELATING TO SKILLS**

|                |  |
|----------------|--|
| <b>PEK_U01</b> | Student understands foreign language texts and utterances in his/her own technical area and also in corresponding areas; student uses the texts and utterances to extract the required information and critically analyze it; he/she easily communicates in professional contexts and situations; he/she uses adequate advanced-level language resources in writing and in speech. |
|----------------|--|

**RELATING TO SOCIAL COMPETENCES**

|                |  |
|----------------|--|
| <b>PEK_K01</b> | Student is aware of the role that a foreign language has in professional communication and for own professional development. |
|----------------|--|



| <b>PROGRAMME CONTENT</b>       |  |                        |
|--------------------------------|--|------------------------|
| <b>Form of classes - class</b> |  | <b>Number of hours</b> |
| <b>No.</b>                     | <b>SUBJECT OBJECTIVES</b>  |                        |
| <b>1</b>                       | <b>Academic profile</b> - preparation and presentation student's own profile on the basis of academic experience for professional purposes (i.e. application documents, interview).  | <b>2</b>               |
| <b>2-3</b>                     | <b>Effective communication</b> in the professional environment in the field of technical sciences. <b>Business meetings</b> - negotiations: defining and presenting a problem; presenting their position; presenting arguments; asking specific questions; suggest alternative solutions; setting conditions; acceptance of an offer; rejection of an offer; compromise; closing negotiations. | <b>4</b>               |
| <b>4-5</b>                     | <b>Selected aspects of technical English:</b> effective acquiring, organizing and processing of the content characteristic of technical language   | <b>4</b>               |
| <b>6-7</b>                     | <b>Effective communication</b> in the professional environment in the field of technical sciences. Business documentation - report: formal criteria; analysis of a situation; clear and logical inference; formulating a clear action plan.  | <b>4</b>               |
| <b>8</b>                       | <b>Final test</b>  | <b>1</b>               |
|                                | <b>TOTAL NUMBER OF HOURS</b>   | <b>15</b>              |

| <b>TEACHING TOOLS USED</b>  |
|---|
| N1 Projects, scenarios, simulation games<br>N2 Lecturer's own teaching materials<br>N3 Materials placed in the Virtual Learning Environment<br>N4 The Internet<br>N5 Office hours |

| <b>EVALUATION OF THE ACHIEVEMENT OF SUBJECT EDUCATIONAL OUTCOMES</b>             |                                  |   |
|--|----------------------------------|---|
| <b>Evaluation (F- during semester, P- at the end of semester )</b>               | <b>Educational outcome numer</b> | <b>Method of evaluating educational outcome achievement:</b>  |
| F1 – 50% of the final grade for the work performed by the student during classes | PEK_W01<br>PEK_U01<br>PEK_K01    | the evaluated aspects include effective communication and the ability to take part in numerous forms of interaction which correspond to the professional environment typical of the graduates of technical universities (e.g. individual work, group work, pair work, participation in discussions, presentation of work results) |
| F2 – 50% of the final grade for the test   | PEK_W01<br>PEK_U01<br>PEK_K01    | a final test for the evaluation of the lexis and grammar covered in the course program.   |
| <b>P = F1 + F2</b>   |                                  |   |

| <b>PRIMARY AND SECONDARY LITERATURE</b>                   |
|---|
| <b><u>PRIMARY LITERATURE:</u></b>                         |
| 1. Educational materials developed by the English Section |

2. Business English Handbook advanced Paul Emmerson (Macmillan)

**SECONDARY LITERATURE:**

1. In Company 2<sup>nd</sup> Edition – Case Studies (Macmillan)
2. Intelligent Business – Skills Book advanced (Pearson)
3. Business Roles 1&2 (Cambridge Professional English)
4. Business English Frameworks (CUP)
5. Business Vocabulary Builder Paul Emmerson (Macmillan)
6. Macmillan Business English Skills: Meetings in English Bryan Stephens (Macmillan)
7. Express Series – English for Negotiations. (OUP)
8. Business Grammar Builder 2<sup>nd</sup> Edition Paul Emmerson (Macmillan)

**SUBJECT LEADER (NAME AND SURNAME, E-MAIL ADDRESS)**

Head of English Section – Elżbieta Szczawińska, MA [elzbieta.szczawinska@pwr.edu.pl](mailto:elzbieta.szczawinska@pwr.edu.pl)

last update: 25.04.2017

**THE DEPARTMENT OF FOREIGN LANGUAGES**  
**SUBJECT CARD**  
*“Foreign language”*

|  |                             |
|--|-----------------------------|
| <b>Name in Polish</b>                      | <b>Język angielski C2</b>   |
| <b>Name in English</b>                     | <b>English Language, C2</b> |
| <b>Main field of study (if applicable)</b> | <b>Chemistry</b>            |
| <b>Specialization (if applicable)</b>      | <b>Nanotechnology</b>       |
| <b>Level and form of studies</b>           | <b>2nd level, full time</b> |
| <b>Kind of subject</b>                     | <b>University- wide</b>     |
| <b>Subject code</b>                        | <b>JZL100921C</b>           |

|  | <b>Classes</b>              |
|--|-----------------------------|
| <b>Number of hours of organized classes in University (ZZU)</b>                            | <b>30</b>                   |
| <b>Number of hours of total student workload (CNPS)</b>                                    | <b>60</b>                   |
| <b>Form of crediting</b>   | <b>Crediting with grade</b> |
| <b>Number of ECTS points</b>   | <b>2</b>                    |
| <b>Including the number of ECTS points for practical classes (P)</b>                       | <b>2</b>                    |
| <b>Including the number of ECTS points for direct teacher-student contact classes (DC)</b> | <b>1</b>                    |

**PREREQUISITES RELATING TO KNOWLEDGE, SKILLS AND OTHER COMPETENCES**

Knowledge of English language at level C2 on the scales of the Common European Framework of Reference for Languages

**SUBJECT OBJECTIVES**

1. Improvement of writing abstracts and articles
2. Improvement of preparation and delivery of presentations

**SUBJECT EDUCATIONAL OUTCOMES**

**RELATING TO KNOWLEDGE**

|                |  |
|----------------|--|
| <b>PEK_W01</b> | Student has knowledge, skills and competences corresponding to the requirements established for CEFR additional level C2 and uses them for professional purposes in technical disciplines. |
|----------------|--|

**RELATING TO SKILLS**

|                |  |
|----------------|--|
| <b>PEK_U01</b> | Students understand how to construct and compose an abstract and article in English, including aspects of cohesion and coherence as they pertain to writing; students understand how to prepare and deliver an academic presentation, including organisation, arranging visuals, body language and other aspects of delivering a presentation at a high level. |
|----------------|--|

**RELATING TO SOCIAL COMPETENCES**

|                |  |
|----------------|--|
| <b>PEK_K01</b> | Students are aware of the role that a foreign language has in academic communication and for his/her own academic development. |
|----------------|--|

**PROGRAMME CONTENT**

| <b>Classes</b>     |   | <b>Number of hours</b> |
|--------------------|---|------------------------|
| <b>Lesson 1</b>    | Course organization and needs analysis    | <b>2</b>               |
| <b>Lessons 2-4</b> | Preparation and delivery of presentations | <b>6</b>               |
| <b>Lessons 5-6</b> | Presentation skills                       | <b>4</b>               |
| <b>Lessons 7-8</b> | Presentation exercises and practice       | <b>4</b>               |
| <b>Lesson 9-10</b> | Academic writing                          | <b>4</b>               |
| <b>Lesson 11</b>   | Discourse markers for academic writing    | <b>2</b>               |
| <b>Lesson 12</b>   | Punctuation                               | <b>2</b>               |
| <b>Lesson 13</b>   | Collocations in academic writing          | <b>2</b>               |
| <b>Lesson 14</b>   | Speaking fluency                          | <b>2</b>               |
| <b>Lesson 15</b>   | Final assessment and course summary       | <b>2</b>               |
|                    |   |                        |
|                    | <b>Total hours</b>                        | <b>30</b>              |

**TEACHING TOOLS USED**

- N1.Materials created by the instructor  
 N2.Materials from Wirtualne Środowisko Nauki  
 N3.Internet resources  
 N4.Consultation

**EVALUATION OF THE ACHIEVEMENT OF SUBJECT EDUCATIONAL OUTCOMES**

| <b>Evaluation (F- during semester, P- at the end of semester )</b>                      | <b>Educational outcome number</b>      | <b>Method of evaluating educational outcome achievement:</b>  |
|---|--|---|
| <b>F1 – 75% of the final grade for the work performed by the student during classes</b> | <b>PEK_W01<br/>PEK_U01<br/>PEK_K01</b> | the evaluated aspects include effective communication and the ability to take part in numerous forms of interaction which correspond to the professional environment typical of the graduates of technical universities (e.g. individual work, group work, pair work, participation in discussions, presentation of work results) |
| <b>F2 – 25% of the final grade for the test</b>   | <b>PEK_W01<br/>PEK_U01<br/>PEK_K01</b> | a final test for the evaluation of the lexis and grammar covered in the course program.   |
| <b>P = F1 + F2</b>  |  |   |

**PRIMARY AND SECONDARY LITERATURE**

**PRIMARY LITERATURE: Materials created by the instructor**

**SUBJECT LEADER (NAME AND SURNAME, E-MAIL ADDRESS)**

**mgr John Wolf; john.wolf@pwr.edu.pl**